

EMMANUEL UNITED CHURCH OF CHRIST
HANOVER, PA

JOB TITLE: Choir Director

FLSA STATUS: Exempt

JOB SUMMARY: Manages the EUCC Choirs with the church organist and accompanist

Emmanuel United Church of Christ congregation was founded in 1765 in Hanover, Pennsylvania. The current building was constructed in 1904. We have established a strong tradition of music ministry which includes an adult choir, bell choir, children's choir, periodic ensembles, small groups and special music. Emmanuel is seeking a Choir Director. The general duties include direction of all choirs in cooperation with the Pastor. The Choir Director will help plan worship with a cooperative and flexible approach and demonstrate a willingness to endorse a variety of musical styles. The Choir Director should demonstrate competence in directing various choirs and hand bells for traditional choral music. Greater value would be placed on a director that demonstrates a creative and unique approach, perhaps with alternative instruments, endorsing a music ministry to serve a multicultural and diversified community. We anticipate required hours are 15-17 hours per week. The Choir Director position has the potential to grow and expand into a larger position, requiring more time with appropriate compensation. We welcome applicants of every gender, sexual orientation, gender identity and expression, age, race, ethnic origin, disability, or political affiliation. Emmanuel is an Open and Affirming congregation.

ESSENTIAL FUNCTIONS:

- Directs and rehearses Chancel, Children's, and Handbell choirs for Sunday worship.
- Directs choir programs for weekly services September through May.
- Supervises and supports special music for weekly services June through August.
- Consults with the Pastor to select appropriate anthems and hymns.
- Serves on Worship and Music Committee.
- Establishes annual budget for music and supplies with Worship and Music Committee.
- Purchases all music and supplies for the choirs within the approved budget.
- Engages the choir for selected special fundraisers and events requested by the Pastor.
- Promotes special choirs, ensembles, and soloists for special music.
- Encourages enthusiasm and growth for the church's music ministry.
- Serves as a resource person to the Christian Education Committee.
- Supervises maintenance and storage of choir robes, hand bells and other equipment.
- Maintains the music library and complies with copyright regulations.

QUALIFICATIONS:

- Minimum of bachelor's degree in music or equivalent course work.
- Experience directing choral and/or instrumental music in a church or similar setting.
- Maintenance of the health status necessary to perform essential functions.
- Demonstrates cooperative attitude towards church staff and congregation.
- Demonstrates willingness to promote Emmanuel's music ministry to the community.
- Complete the required Safety Training and background check.

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CHOIR DIRECTOR

MUSICAL RESOURCES

- Supported by a part-time qualified Organist/Accompanist
- Accompanied with our Kimball Viennese 6' 7" Grand piano, a Yamaha CVP 509 Clavinova, and our magnificent E.F. Skinner Pipe Organ (Opus 826, 1930) completely rebuilt in 2012 by the Peragallo Pipe Organ Company, featuring 51 ranks, 5 divisions, 4 manuals 51 stops and 42 registers.
- Audio mixer and recorder
- 2,200-piece anthem choral library
- Malmark 5 Octave set of Hand Bells and Chimes
- Established weekly choir rehearsal schedules

SALARY: \$ 15,000-\$17,000 annually

BENEFITS: 4 vacation days annually

REPORTS TO: Pastor

CONTACT: Please send a resume and cover letter by January 31, 2023

pastor@eucchanover.org

office@eucchanover.org